

Enrollment Form

To join NTEU, please complete this enrollment form and a Form 1187-Request for Payroll Deduction for Labor Union Dues. Submit both to NTEU via email to <u>Secretary@NTEUChapter224.org</u>.

Instructions for Completing Form-1187

- Complete Boxes 1, 2, 4, and 5. Leave Box 3 empty.
- Either e-sign or wet-sign the "Section B-Authorization by Employee."
- In the Preferred Email section, add your SSA.gov email address.
- In the Alternate email section, add your personal email address.

Member Information

The following information is necessary to enable NTEU to communicate with you off Agency systems when necessary. This information is not shared outside of NTEU Chapter 224.

Name:

SSA Office and Region:

Home Mailing Address:

Personal (non-SSA) Phone:

Additional Information

Recruiter Name:

Send your complete Enrollment Form and signed Form 1187 via email to: Secretary@NTEUChapter224.org

You may use an Agency system to complete these forms, **but only on non-duty time** (i.e., during personal time such as a meal period or breaks, or during non-work hours). Please do not combine these forms into a single document as each is processed separately. **These forms contain your PII**. <u>If you email</u> <u>these completed forms from your Agency email address to either your personal email address or to the chapter secretary</u>, **PLEASE ENCRYPT BEFORE SENDING**! Please do not submit these forms to an OHO Supervisor/Staffer because they cannot process them.

THANK YOU FOR JOINING NTEU CHAPTER 224!

WE WELCOME YOU INTO ONE OF THE STRONGEST UNIONS IN THE FEDERAL GOVERNMENT.

Questions? Email us at Secretary@NTEUChapter224.org